



Committee Members Present, Village Administrator Kurt Wahlen, Village of Mt. Pleasant Trustee Dave DeGroot and Lawrence (Bud) Eastman

Committee Members Excused: Chairman John Johnson and Village of Sturtevant Administrator Mary Cole

Village Board Members Present: Village of Mt. Pleasant Trustee John Hewitt

Staff Members to the Board: Chief Robert Stedman

Guests: Division Chief Mark Pierce, BC Jon Keiser

1. Meeting called to order at 4:05 p.m. by Trustee Dave DeGroot.

2. Approval of September 4, 2014 Minutes:

A motion was made by Kurt Wahlen and seconded by Bud Eastman to approve the minutes of the September 4, 2014 meeting with the change to the minutes that Kurt Wahlen was not present at the meeting, but was excused. **Motion Passed Unanimously**

3. Public Comments (Out of Order) – Sandy Lybecke of 9400 Grayce Drive addressed the committee regarding her concerns about a fire response to 9209 Carol Ann Drive on September 28, 2014. Her concerns were that the fire department vehicles seemed lost and they didn't have their sirens on. Chief Stedman addressed her concerns and played an audio of the 911 Call to the Dispatch Center reporting the fire, but the callers never gave the Dispatcher an address. The result was the fire department didn't know where the fire was located and with the help of the Sturtevant Police Department was finally able to find the location.

4. Operational Report: Chief Robert Stedman referred to the Operational Report dated October 2, 2014 that was distributed to the Committee Members.

- a. The new Tahoe Command vehicle has been delivered and we are in the process of having the lettering, radio, siren and incident command modifications completed.
- b. Fire Station #9 space issues – Result of closing Station #7
- c. Overtime has been reduced substantially and at the present time we are within budget. Currently have one person on FMLA for off duty injury.
- d. We did have an Engine hit a Village of Sturtevant Police vehicle on September 23rd and we are still in the process of investigating the incident. The damage was about \$1547.50.
- e. The recruitment process and the Police & Fire Commission interviews resulted in a list of eleven (11) qualified candidates on the eligibility list.
- f. The budget process has been progressing and we are scheduled to meet on October 9th. We have very limited changes to our 2015 budget as mentioned last year.



- g. Computer Record Management Issues – CAD Interface Solution – Problems still persist and we are working on reducing the CAD interface costs with ProPhoenix.
- h. The following table reflects the number and percentage of calls per station for the year to date ending September 30, 2014.

2014 Annual Calls By Station Through September 30, 2014		
#7	263	9.1%
#8	888	30.8%
#9	909	31.5%
#10	638	22.1%
Other	185	6.4%
Total	2883	100%

5. 2015 SSFD Budget Update – Chief Stedman stated the final budget was being presented to the committee with a total proposed operating budget of \$7,318,352. A motion was made by Kurt Wahlen and seconded by Bud Eastman to approve the proposed operating budget.

Motion Passed Unanimously

6. SSFD Capital Improvement Plan – Chief Stedman explained the revised draft 2015-2019 CIP plan for a total of \$362,000 not including the land and fire station addition items. A motion was made by Kurt Wahlen and seconded by Bud Eastman to approve the proposed CIP budget.

Motion Passed Unanimously

7. Next Meeting – The next meeting was previously scheduled for Thursday November 6, 2014 at the Village of Mt. Pleasant Village Hall at 4 PM.

8. Adjournment: A motion was made by Kurt Wahlen and seconded by Bud Eastman to adjourn.

Motion passed Unanimously Meeting adjourned at 4:58 p.m.